



CITY OF LODI COUNCIL COMMUNICATION

AGENDA TITLE: Adopt Resolution Authorizing Destruction of Certain Records Retained by the City Clerk's Office

MEETING DATE: October 5, 2005

PREPARED BY: City Clerk

RECOMMENDED ACTION: That the City Council adopt a resolution authorizing the destruction of certain files retained by the City Clerk's Office as shown on Exhibit B attached hereto.

BACKGROUND INFORMATION: Section 34090 of the California Government Code and Section 17200 of the Elections Code provide for the destruction of certain City records with the approval of the legislative body by resolution and the written consent of the City Attorney.

The City Attorney has provided written consent for the destruction of certain files retained in the City Clerk's Office as shown on Exhibit A attached hereto.

FISCAL IMPACT: None

FUNDING AVAILABLE: N/A


Susan J. Blackston
City Clerk

SJB/JLT

Attachments

APPROVED: 

Blair King, City Manager

RESOLUTION NO. 2005-214

A RESOLUTION OF THE LODI CITY COUNCIL
AUTHORIZING DESTRUCTION OF CERTAIN RECORDS
RETAINED BY THE LODI CITY CLERK'S OFFICE

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WHEREAS, in accordance with Government Code Section 34090 and Election Code Section 17200, the City Attorney has filed written consent to the destruction of certain records retained by the Lodi City Clerk's Office marked as Exhibit A, an inventory of which is attached hereto marked Exhibit B, and thereby made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the Lodi City Council that:

1. The records heretofore identified are no longer required.
2. The Lodi City Council finds that the City Attorney has given written consent to the destruction of the records inventoried on Exhibit B attached hereto and the destruction of those records is hereby authorized on Exhibit A.

Dated: October 5, 2005

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I hereby certify that Resolution No. 2005-214 was passed and adopted by the City Council of the City of Lodi in a regular meeting held October 5, 2005, by the following vote:

AYES: COUNCIL MEMBERS – Hansen, Johnson, Mounce, and
Mayor Beckman

NOES: COUNCIL MEMBERS – None

ABSENT: COUNCIL MEMBERS – Hitchcock

ABSTAIN: COUNCIL MEMBERS – None




SUSAN J. BLACKSTON
City Clerk

EXHIBIT A

Destruction Of Records

Inventory of Certain Records Retained by the Lodi City Clerk's Office
Requested to be Destroyed Pursuant to Government Code Section 34090
and Elections Code 17200 as Shown in the Attached List

 Dated: 9-27-05
Susan J. Blackston
City Clerk

APPROVED FOR DESTRUCTION:

 Dated: 9-27-05
D. Stephen Schwabauer
City Attorney

SJB/JLT

EXHIBIT B

LIST OF RECORDS FOR DESTRUCTION LODI CITY CLERK'S OFFICE

1. Letters of protest regarding 1996 formation of Assessment District / Downtown Revitalization 96-1
2. 2002 and prior Precinct Lists and Maps from the County Registrar of Voters
(NOTE: Originals are maintained by San Joaquin County Registrar of Voters Office)
3. 1997 through 2002 City Council Calendars and City Council/City Clerk Travel
4. 1999 through 2002 City Council and City Clerk's Office general correspondence
5. Informal petitions (in support and opposition) regarding Wal-Mart submitted at March 17, 2004 City Council meeting and recorded in minutes
6. 1999 through 2002 City Council meeting packets
(NOTE: These records have been scanned, indexed, and are accessible in the City's electronic records management system.)
7. 1999 through 2002 Shirtsleeve Session meeting packets
(NOTE: These records have been scanned, indexed, and are accessible in the City's electronic records management system.)
8. Proposition 218 written protests to increases to water, sewer, and refuse rates and charges
(NOTE: 734 protests received by the City Clerk, certified and recorded in minutes of April 27, 2004)
9. Petitions for:
 - a) Referendum against Ordinance 1713--Lodi Redevelopment Project Area No. 1
(NOTE: Certificate of Sufficiency approved September 4, 2002)
 - b) Large Scale Retail Initiative
(NOTE: Certificate of Sufficiency approved July 21, 2004)